

Team Leader

Job description

About us

Aussie Life Care (ALC) operates as a Registered NDIS provider. We currently have an opportunity for a Team Leader at our facility.

Our organization delivers high-quality services that enable our participants to live an independent life but at the same time listen to the views of clients and families. Our ultimate goal is to maximize the independence and functional skills of participants to achieve the best quality of life.

Position duties

Common day to day duties of the position may include (but are not limited to):

- Lead a team of support workers within ALC; monitor and support individual and team outcomes and performance
- Oversee the assistance of medication for participants
- Assisting senior management with prioritising participants and developing relevant internal policies and procedures to undertake agreed action and achieve outcomes respecting their choice
- Maintain client records and database, and ensure staff are reporting accurate progress notes
- Responsible for implementation of systems and processes that place the client at the centre of service delivery, exercising maximum choice and control
- Provide support with Plan Management, Support Coordination and Scheduling where required.
- Manage all risk management issues and ensure compliance with relevant policies
- Assist with driving a culture based on the client's choice and control.
- Develop and maintain effective and productive relationships with participants, families members, support networks, community partners and other stakeholders

Essential experience

To be successful for this role we would need you to:

- The ability to work collaboratively in a team environment, also consulting with internal and external stakeholders

- Experience working within the health, disability, or community services sector
- Have a sound knowledge of the NDIS and NDIS Practice Standards
- The ability to act with discretion surrounding sensitive matters and maintain the relevant level of confidentiality
- Certificate 3 or 4 In Disability/Individual Support or similar preferred
- Qualifications in Business, Administration or Training and Assessment will be viewed favourably
- Experience as a disability support worker

Job Type: Full-time

Salary: \$60,000.00 – \$90,000.00 per year

Schedule:

- Monday to Friday